



# *Louisiana Public Service Commission*

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December 12, 2025

## **VIA EMAIL ONLY**

***RFP 25-16 – Docket U-TBD, Atmos Energy Corporation, ex parte. In re: Application for renewal of Rate Stabilization Clause Rider.***

To all LPSC qualified outside consultants:

Enclosed please find a Request for Proposals (“RFP”) for an **outside engineering consultant** issued by the Louisiana Public Service Commission. If your firm is interested in submitting a proposal, please review the RFP carefully to ensure you adhere to the requirements contained therein, as well as to determine whether your firm meets the specific requirements of the RFP. All Proposals must include a showing that your firm possesses the requisite qualifications and experience to represent the Commission in this matter. Please note that deviations from the requirements contained in the RFP, or conditional bid amounts, shall result in the rejection of a proposal as non-conforming.

All Proposals, including the original, plus (1) one copy, and an electronic copy must be received on or **before Tuesday, January 6, 2026 by noon**. Selection of consultants is anticipated to take place at the Commission’s January 2026 Business and Executive Session. If you have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,

Kathryn Bowman  
Executive Counsel

Encl.

cc: Brandon M. Frey, Executive Secretary  
Arvind Viswanathan, Staff Counsel

**RFP-25-16**  
**LOUISIANA PUBLIC SERVICE COMMISSION**  
**REQUEST FOR PROPOSALS**  
**December 12, 2025**

*Docket No. TBD, Atmos Energy Corporation, ex parte. In re: Application for renewal of Rate Stabilization Clause Rider.*

The Louisiana Public Service Commission (“Commission” or “LPSC”), in accordance with the requirements of the LPSC's General Order dated November 10, 2014, regarding the selection of contract employees (“Contract Order”) issues this Request for Proposals seeking an **outside engineering consultant** to assist Commission Staff in the review and analysis of Atmos Energy Corporation’s (“Atmos” or the “Company”) request to renew its Rate Stabilization Clause Rider (“RSC”).

Consideration of qualifying proposals received in response to RFP 25-16 are anticipated to be on the Commission’s January 2026 Business and Executive Session (“B&E”). Should an Applicant be selected at the Commission’s B&E, this RFP and the Applicant’s proposal shall constitute the contract between the parties, including all terms and conditions. The Commission will not accept new terms, conditions, or proposals once an Applicant has been retained.

**Please note, deviations from the requirements contained herein, or conditional bid amounts, shall result in rejection of the proposal as non-conforming.**

**I. Overview**

In accordance with the stipulated settlement accepted in Order No. U-36658, Atmos was granted a 3-year RSC beginning with Test Year 2023. Test Year 2025 will be the last test year under its current RSC. As such, Atmos submitted a pre-filing notice letter to the Commission indicating it plans to file an application for renewal of its RSC before January 31, 2026. Atmos indicates it plans to request a three-year renewal of the RSC with accompanying testimony to support the “appropriate return on equity and capital structure, as well as testimony from the Company’s pipeline safety engineering expert on the expected capital investment requirements to address relative risk and comply with state and federal pipeline safety regulations.” Based on Atmos’ pre-file letter, Staff would estimate Atmos will support its application with three witnesses.

This RFP seeks to hire an outside engineering consultant to review Atmos’ current System Integrity Investment Plan (“SIIP”), including the capital investments made therein, as well as Atmos’ testimony regarding investments necessary to address relative risk and comply with pipeline safety regulations.

Applicants will be assisting Commission in-house Staff (Legal, Utilities, and Auditing Divisions), and an accounting consultant in reviewing the Company’s request and providing a recommendation to the Commission.

## **II. Scope of Representation**

In assisting Staff, Applicants will review and analyze Atmos' application, focusing on the pre-filed testimony of Atmos' witness(es) related to its SIIP program. While Applicants shall consider Atmos' modifications, the Company's entire RSC should be reviewed to determine whether any other modifications should be made to the Company's SIIP program.

In assisting Staff with the above, Applicants will assist in the following activities: draft, review, and analyze discovery and associated responses; review accompanying workpapers and Atmos' capital investment information in support of its requests; review and research, as necessary, prior Commission Orders dictating certain components of Atmos' SIIP program; participate in formal status conferences, pre-trial conferences, depositions, and hearings; prepare for filing a recommendation and direct testimony on Atmos' application and cross-answering testimony, if necessary, together with exhibits supporting the same; assist in the review and analysis of stipulation terms; testify before an administrative law judge, whether in a contested or stipulated hearing; and assist in the preparation of briefing materials for Staff and the Commissioners. This scope is meant to be illustrative and is not intended to exclude any other activities that may be necessary to conclude this Docket, which shall be through Commission vote, regardless of whether said vote is the result of a stipulated agreement or contested hearing recommendation. Applicants shall anticipate a contested hearing and prepare a proposed budget accordingly.

All proposals shall include an outline of a plan of action for conducting the review of the application, including the activities described above, and shall be accompanied by a professional firm resume indicating the qualifications and experience necessary to meet the requirements of this RFP. The Commission and its Staff shall have the right to determine how the scope of representation will be carried out, including setting internal deadlines if necessary to ensure all work is completed timely. Please note that the use of ChatGBT or any other AI type platform is strictly prohibited when reviewing and analyzing information provided to the Commission pursuant to Commission Rule of Practice and Procedure, Rule 12.1.

## **II. Period of Representation**

The time period estimated to complete the review and analysis of Atmos' Application is estimated at approximately 12 months. This is merely an estimate and may vary greatly depending upon whether the matter is contested, and as such the Commission makes no representations as to the accurateness of the Period of Representation.

## **III. Minimum Requirements**

To qualify, all Applicants must have requisite knowledge of the topics listed in this RFP, in addition to those provided in the Commission's Contract Order. Consideration will be given to factors which indicate degrees of competence such as the amount of practical experience in the field of public utility practice, similar practice before this or other regulatory agencies, and knowledge of Louisiana ratemaking standards and regulatory law. Applicants shall at a minimum be experienced in reviewing and providing analysis on capital investments (including construction, design and operation) of natural gas infrastructure.

Applicants shall at a minimum be qualified and prepared to render expert testimony, and be cross-examined, with respect to all of the issues addressed in this RFP and which are likely to arise in the proceeding, including but not limited to:

- A. A detailed understanding of the major functional areas of a regulated natural gas distribution utility;
- B. Construction, design, and operation of a regulated natural gas distribution utilities, including but not necessarily limited to distribution pipe;
- C. Just and reasonable costs and prudent investments associated with providing reliable and quality service as recommended by NARUC; and
- D. Prior Commission Dockets regarding Atmos, including Order No. U-36658, which dictates the terms of the RSC, Order No. U-35122, which established the O&M benchmark cap, and Docket No. U-35937, which is a review of Atmos' System Integrity Improvement Program, and was consolidated with Docket No. U-36658.

Further, Applicants must be, or have on staff, a licensed engineer with familiarity with natural gas distribution systems that will be a primary point of contact for the services within this RFP. Such engineer shall be licensed and in good standing with all applicable engineering licensing and certification boards. Applicants must be able to provide technical advice regarding industry standards and widely accepted industry practices regarding natural gas distribution systems, including replacement timeframes.

All proposals shall include a plan of action, estimated timeline, and fees and costs associated with completing the Scope of Representation contained herein. Applicants will only be considered if proposals meet all of the requirements of this RFP and the Commission's Contract Order.

#### **IV. Estimate of Cost**

**Applicants shall provide an overview of the estimated costs in the summary of the bid proposal.** All proposals shall include fees and direct costs (expenses) in order to provide the services described above. Applicants responding to this RFP shall quote their rates on an hourly basis, and shall submit a total budget, separating professional fees from direct costs.

Applicants shall only be allowed to charge for actual hours of work performed and costs incurred. Once selected, an Applicant's hourly rates and budget shall not be altered except by formal approval of the Commission.

Commission Staff is of the opinion that this RFP does not violate the Hammett Act,<sup>1</sup> which prohibits the consideration of price/fee when selecting architects, engineers, landscape architects or land surveyors. The Louisiana Public Service Commission is a constitutionally created independent regulatory agency, and as such is not required to adhere to the State's standard process

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<sup>1</sup> See La. R.S. 38:2318.1

for public contracts when seeking to hire outside consultants or counsel. The Commission has adopted its own rules for hiring consultants or outside counsel, which is memorialized in Commission General Order dated November 10, 2014. This solicitation, while seeking engineering services from CSRS, is seeking an opinion associated with the review of documents and is not seeking engineering services for capital outlay projects. Further, it is Commission Staff's appreciation that the Hammett Act applies to contracts with an estimated project budget over \$500,000, which Staff does not anticipate in this instance.

#### **V. Conflict of Interest**

Applicants shall prominently and separately disclose current, as well as past, employment which could possibly result in a conflict of interest. Potential conflicts could include, but are not to be limited to, employment with regulated utilities, affiliates of regulated utilities, consumer advocacy groups, or any other party that comes before the Commission. In addition, Applicants shall disclose matters in which they currently represent clients before the Commission.

#### **VI. Billing Guidelines**

As required by the November 10, 2014 General Order, all bills will be rendered to the Commission monthly and shall specifically identify and describe all work performed, the person performing such work, the time and charge for such work, and shall additionally show the total amount billed to date and the authorized original estimate. Bills will be rendered in strict accordance with the Commission's guidelines. Pursuant to La. R.S. 45:1180, Atmos is the ultimate responsible party for payment of services provided pursuant to this RFP; therefore, timely submittal of invoices to the Commission facilitates timely payments to Applicant.

Expenses shall also be separately disclosed with proof of such expenses attached. Expenses, where applicable, shall be reimbursed at state authorized rates as specified in the Travel Policies and Procedures Memorandum issued by the State of Louisiana, Division of Administration in effect at the time such expenses are incurred ("Allowable Expenses"). Any expenses that exceed the Allowable Expenses shall be borne by the contract employee and shall not be reimbursed by either the Commission, or the correspondent utility, unless otherwise specified by the Commission.

#### **VII. Reservation of Rights**

The LPSC reserves the right to reject any and all proposals, to amend and/or supplement this RFP at any time, and to consider proposals or modifications thereof received at any time prior to LPSC vote at a B&E, if such action is found by the LPSC to be in the public interest. Pursuant to the Contract General Order, the LPSC has the right to accept other than the lowest offer with regard to price. In addition, there is also no assurance, express or implied, that an award will necessarily be made pursuant to this RFP.

### **VIII. Submission of Proposals**

Interested parties should submit the **original (hard copy), 1 copy, and e-mail an electronic copy** of the proposal to:

Kimberly N. O'Brian  
Kathryn H. Bowman  
Louisiana Public Service Commission  
602 North Fifth Street (Galvez Building) (70802)  
P.O. Box 91154  
Baton Rouge, Louisiana 70821-9154  
Phone: (225) 342-9888  
Fax: (225) 342-5610  
Email: [kim.obrian@la.gov](mailto:kim.obrian@la.gov)  
[kathryn.bowman@la.gov](mailto:kathryn.bowman@la.gov)

To be considered, an original, one copy, and the electronic copy of the proposal must be received on or before **Tuesday, January 6, 2026 by noon**. Selection of consultants is anticipated to take place at the Commission's January 2026 Business and Executive Session. Information concerning billing procedures and the Commission's RFP policy may be obtained from the address listed above, or by calling (225) 342-9888.