

WATER UTILITY

(Having Annual Gross Revenues Under \$25,000)

ANNUAL REPORT

OF



TO THE

LOUISIANA PUBLIC SERVICE COMMISSION

FOR THE YEAR ENDING



COMPANY IDENTIFICATION and INSTRUCTIONS

COMPANY DATA:

NAME: _____

ADDRESS: _____

LOCATION: _____

OWNER (s):

NAME: _____

ADDRESS: _____

TELEPHONE: _____

PRESIDENT:

NAME: _____

ADDRESS: _____

TELEPHONE: _____

ANNUAL REPORT:

THIS REPORT WAS COMPLETED BY: _____

TO WHOM WITHIN YOUR COMPANY SHOULD BLANK FORMS FOR THIS REPORT BE SENT:

NAME: _____

ADDRESS: _____

INSTRUCTIONS

Page three (3) through page six (6) reports financial data pertinent to your Company. If you have financial statements for your system (Balance Sheet and Income Statement) these may be substituted into the report booklet to provide financial data instead of completing page three (3) through page six (6).

On page two (2) , section A of this report, show cost of the plant items in dollars, not in number of units such as footage for mains. Page two(2), section B showing Accumulated Depreciation of Plant should also be shown in dollars - not units.

If your financial statements are incorporated into the report, in lieu of indicating the number of customers served in the space on page three (3), please show the number of customers served in the space below:

NUMBER OF CUSTOMERS SERVED: _____

WATER PLANT

Section A

Item (A)	Balance Beginning of Year (B)	Additions During Year (C)	Retirements During Year (D)	Abandoned or Removed From Service (E)	Balance End of Year (F)
Mains	\$	\$	\$	\$	\$
Services					
Meters					
Pumps					
Wells					
Other					
Total					

Materials & Supplies (On Hand): _____

Contributions From Customers For Construction: _____

Advances From Customers For Construction: _____

Construction Work in Progress (End Of Year): _____

**ACCUMULATED RESERVE FOR DEPRECIATION;
DEPLETION AND AMORTIZATION**

Section B

Item (A)	Service Life Year (B)	Balance Beginning of Year (C)	Added During Year (D)	Charges During Year (E)	Balance End of Year (F)
Mains	\$	\$	\$	\$	\$
Services					
Meters					
Pumps					
Wells					
Other					
Total					

OPERATING REVENUES

NO. CUSTOMERS \$ _____

Residential Sales (quantity _____ gals.)

Commercial Sales (quantity _____ gals.)

Institutions Sales (quantity _____ gals.)

Industrial Sales (quantity _____ gals.)

Other (quantity _____ gals.)

TOTALS:

OTHER WATER REVENUE

Forfeited Discounts \$ _____

Connection Fees _____

Miscellaneous Operating Revenue

Total Other Water Revenues

TOTAL OPERATING REVENUE \$ _____

OTHER INCOME

Interest \$ _____

Rent

Miscellaneous Other Income

Total Other Income

TOTAL OTHER INCOME \$ _____

Source of Supply (Wells; Other)

OPERATING EXPENSES

The operating expenses of the respondent as carried on its books should be shown on the following pages.

Account Name	\$
<p>SOURCE OF SUPPLY EXPENSES:</p> <p>Operation Supervision and Engineering Operating Labor Operating Supplies and Expenses Maintenance Supervision and Engineering Maintenance of Source of Supply Plant Water Purchased for Resale Other Water Source Expense Rents</p> <p style="text-align: right;">Total Source of Supply Expenses</p>	
<p>PUMPING EXPENSES:</p> <p>Operation Supervision and Engineering Operation Labor Fuel for Pumping Supplies and Expenses Maintenance Supervision and Engineering Maintenance of Structures and Improvements Maintenance of Pumping Equipment Rents Electric Power Purchased</p> <p style="text-align: right;">Total Pumping Expenses</p>	
<p>PURIFICATION EXPENSES:</p> <p>Operation Supervision and Engineering Purification Labor Supplies and Expenses Maintenance Supervision and Engineering Maintenance of Structures and Improvements Maintenance of Pumping Equipment Rents</p> <p style="text-align: right;">Total Pumping Expenses</p>	

OPERATING EXPENSES - Continued

Account Name	\$
TRANSMISSION AND DISTRIBUTION EXPENSES:	
Operation Supervision and Engineering	
Departmental Office Expenses	
Maps and Records	
Operation of Meters	
Services on Customers' Premises	
Maintenance Supervision and Engineering	
Maintenance of Structures and Improvements	
Maintenance of Mains	
Maintenance of Other Distribution Plant	
Rents	
Total Transmission and Distribution Expenses	
CUSTOMERS' ACCOUNTING and DISTRIBUTION EXPENSES:	
Supervision	
Customers' Contracts, Orders, Meter Reading and Collecting	
Customers' Billing and Accounting	
Miscellaneous Accounting and Collecting Expenses	
Uncollectible Accounts	
Rents	
Total Customers' Accounting and Collecting Expenses	
Sales Promotion Salaries and Expenses	_____

ADMINISTRATIVE AND GENERAL EXPENSES:

Salaries of General Offices and Executives
Other General Office Salaries
Expenses of General Officers and General Office Employees
General Office Supplies and Expenses
Management and Supervision Fees and Expenses
Special Services
Legal Services
Regulatory Commission Expenses (Including Supervision and Inspection Fee)
Insurance
Injuries and Damages
Employees' Welfare Expenses and Pensions
Miscellaneous General Expenses
Maintenance of General Property
Rents
Administrative and General Exp. Transferred-Cr.
Total Administrative and General Expenses

TOTAL OPERATING EXPENSES:

DEPRECIATION EXPENSES: (Col. D - Page 2, Section B)	\$
<p style="text-align: center;">TAXES - (OTHER THAN INCOME) (Give name and amount of each tax claimed applicable to this operation only.)</p> Property Franchise Gross Receipts Payroll Other Total	
<p style="text-align: center;">INCOME TAXES:</p> Federal State <p style="text-align: right;">Total</p>	
<p style="text-align: center;">OTHER INCOME DEDUCTIONS:</p> Interest Expense Ret Exp. On Non-Utility Property Misc. Other Income Deductions <p style="text-align: right;">Total</p>	
<p style="text-align: center;">PREPAYMENTS:</p> Insurance Other <p style="text-align: right;">Total Prepayments:</p>	

AFFIDAVIT

State of _____

County/Parish of _____

I, _____, _____ for _____
(Name of Affiant) (Title of Affiant) (Title or Name of Respondent)

attest that it is my duty to have supervision over the books of account of the respondent and to control the manner in which such books are kept. I know that such books have, during the period covered by the foregoing report, been kept in good faith. I carefully examined the said report and to the best of my knowledge and belief the entries contained in the said report have, so far as they related to matters of account, been accurately taken from the said books of account and are in exact accordance therewith. I believe that all other statements of fact contained in the said report are true; and that the said report is a correct and complete statement of the business and affairs of the above named respondents during the period of time.

(Signature of Affiant)

Subscribed and sworn to before me a Notary Public, in and for the State and County/Parish above named, this _____, day of _____, 20_____.

My commission expires _____

(Signature of Notary Public)