



LOUISIANA PUBLIC SERVICE COMMISSION
POST OFFICE BOX 91154
BATON ROUGE, LOUISIANA 70821-9154
(225) 342-4439

All requests for cancellation of Intrastate Operating Authority must be made in writing.

Your request must include the following:

That this company wishes to close their authority and verify that this company:

1. Does not have any liens against the certificate(s)/permit(s);
2. Does not have any outstanding fees or fines due to the LPSC, or understands that any outstanding fees or fines due to the LPSC, must be paid before LPSC will grant any other authority;
3. Will no longer provide services as outlined in the LPSC certificate(s)/permit(s);
4. If incorporated, they will attached a copy of the company's corporate resolution and
5. Include reason for requesting the authority being closed.

A sample **Notarized** letter is attached

Upon receipt of the **Original** notarized letter, your request will be processed and forwarded to the Department of Revenue. However, until the above requirements have been met and the authority cancels, you will be liable for any fees assessed to you by the Department of Revenue.

Notarized Affidavit to Close Louisiana Public Service Commission Certificate

STATE OF _____ PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared the following authorized company representative(s) who being by me first duly sworn, did depose and say:

The company identified as:

Company Name on LPSC Certificate: _____

Address/ City and State of Company: _____

LPSC Certificate/Permit or R/I number(s) assigned to Company: _____

Hereby notifies the LPSC that this company wishes to close the above referenced certificate, and verifies that this company:

1. does not have any liens against the certificate(s)/permit(s);
2. does not have any outstanding fees or fines due the LPSC, or understands that any outstanding fees or fines due to the LPSC, must be paid before LPSC will grant any other authority;
3. will no longer provide services as outlined in the above mentioned certificate(s)/permit(s);
4. if incorporated, they have attached a copy of the company's corporate resolution*; and
5. is requesting the certificate(s)/permit(s) be closed for the following reason(s):

*All officers must sign affidavit unless company is incorporated and corporate resolutions are attached. If corporate resolutions are attached, one officer may represent the corporation.

Appearing Company Officer(s)

Print Name and Title Signature

Print Name and Title Signature

Print Name and Title Signature

SWORN TO AND SUBSCRIBED before me, on this _____ day of _____, 20____.

Notary Public Signature: _____

Notary Printed Name: _____

Notary #: _____

My commission is for: _____

Please complete and mail original form to:
Louisiana Public Service Commission; Post Office Box 91154; Baton Rouge, LA 70821